

Addendum No. 3 to RFP #17-72



CITY OF SOMERVILLE, MASSACHUSETTS
Department of Purchasing
JOSEPH A. CURTATONE
MAYOR

To: All Parties on Record with the City of Somerville as Holding RFP #17-72
Web Hosting Services

From: Thupten Chukhatsang, Procurement Analyst

Date: 6/13/2017

Re: Questions & Answers

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Please acknowledge receipt of this Addendum by signing below and including this form in your proposal package. Failure to do so may subject the proposer to disqualification.

NAME OF COMPANY / INDIVIDUAL: _____

ADDRESS: _____

CITY/STATE/ZIP: _____

TELEPHONE/FAX/EMAIL: _____

SIGNATURE OF AUTHORIZED INDIVIDUAL: _____

ACKNOWLEDGEMENT OF ADDENDA:

Addendum #1 _____ **#2** _____ **#3** _____ **#4** _____

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Questions & Answers

1. The Solicitation states that “All proposals must include all forms listed in the Proposers Checklist (and all documents included or referenced in Sections 2.0-4.0). Does the City of Somerville expect respondents to include the entirety of section 2.0 in their response? For instance page 12 is located in section 2.0 and contains Comparative Evaluation criteria, should this be returned?

The Comparative Evaluation Criteria portion in Section 2 or any instructional page does not need to be returned as part of the proposal. By “all documents included or referenced in Section 2.0-4.0”, we mean all required material documents that have been asked of the proposer in those sections.

2. Is it required to provide an electronic copy of the Price Proposal? If so, can this be located on the same CD-ROM/thumb drive? Or should they be placed on separate CD-ROM/thumb drives?

Yes, an electronic copy of the price proposal is required as part of the proposal submission. You may use the same CD-ROM/thumb drive as long as the Price Proposal is in a separate folder.

3. What are the number of sites the City of Somerville plans to manage?

One Drupal website (managed by Vendor) and 5-15 static HTML microsites managed by the City (but hosted on the Vendor’s servers).

4. What are the site URLs?

SomervilleMA.gov is the site to be managed by the vendor.

5. How many pageviews per month does the City of Somerville experience? Can the City of Somerville provide a percentage of uncacheable Traffic?

We do not have these metrics to provide.

6. What are the hosting locations? What are the locations of users?

The website is currently hosted in Oregon. Users are located in Somerville, MA.

7. Is the City of Somerville looking for a new site or existing site? If this is an existing site, what is the hosting provider?

Existing site; please refer to the scope of work & Q&A attachment in the RFP.

8. Does your site/application need secure access to another network (for example, a CRM integration)?

It does not.

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9. Is there a requirement for:

a. E-Commerce/PCI-DSS?

No.

b. HIPAA?

No.

c. FedRAMP?

No.

d. Any other required compliance standard?

All ongoing design/development work must adhere to Section 508 of the Americans with Disabilities Act.

10. What are the current challenges the City of Somerville faces?

Our primary challenge, as it relates to this RFP, is to meet the needs of our constituents by making bug fixes and feature expansions to our all-new city website.